



TRAINING GUIDE TO GENERATE NORMS AND STANDARDS AND REPORTS FOR IDEAL CLINIC/CHC STATUS DETERMINATIONS

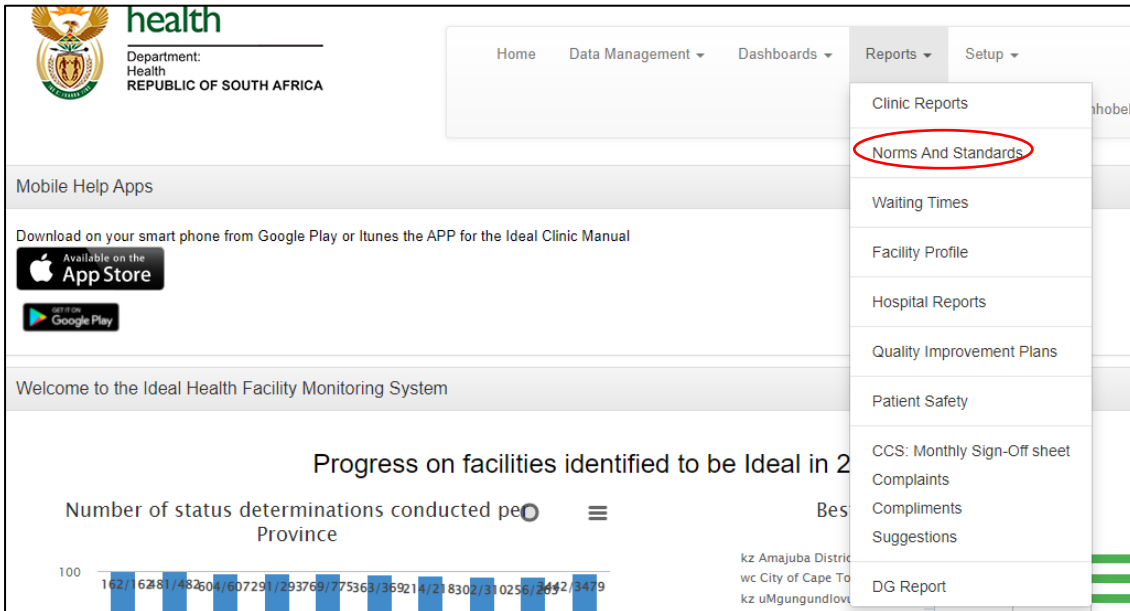
July 2021



health

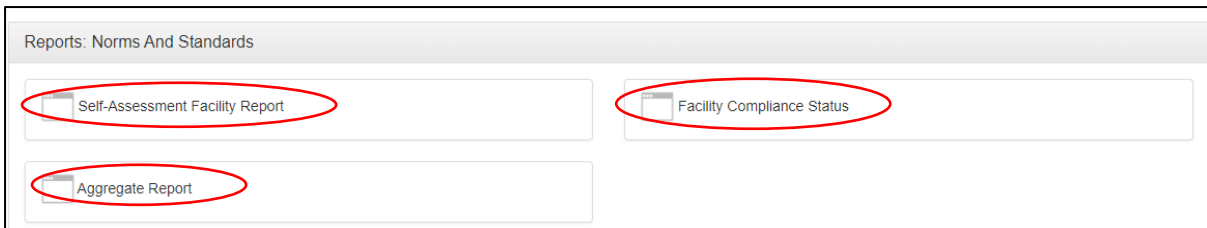
Department:
Health
REPUBLIC OF SOUTH AFRICA

1. Go to the 'Report' drop-down tab, select the 'Norms and Standards' option.



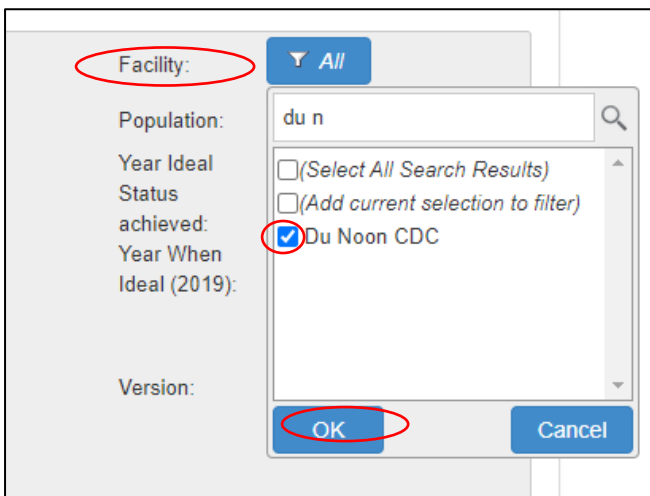
2. Select the type of report you want to generate. There are three types:

- Self-assessment Facility Report – Generates a detailed report per facility
- Facility Compliance Status report – Generates a list of all the facilities with the global score and compliance status for every facility
- Aggregate report – Generates a summary of the Compliance status nationally/per province/per district



3. If you want to generate a Facility report:

- a. Select the filter named 'Facility', deselect the 'All' tick box and type the name of the facility in the search box, tick the box next to the facility
- b. Select 'OK'



c. Select the 'Generate' button to generate the report. The report will download in an Excel format.

Norms & Standards: Self-Assessment Facility Report

Home Reset

Province:	▼ All	District:	▼ All	Sub-District:	▼ All	Facility:	▼ Du Noon CDC
Facility Type:	▼ All	NHI District:	▼ All	Ownership:	▼ All	Population:	▼ All
Year When Ideal (2015):	▼ All	Ideal Year Priority:	▼ All	Year When Ideal (2016):	▼ All	Year Ideal Status achieved:	▼ All
Top 1000 Matrix	▼ All	Year When Ideal (2017):	▼ All	Year When Ideal (2018):	▼ All	Year When Ideal (2019):	▼ All
Year When Ideal (2020):	▼ All	Year When Ideal (2021):	▼ All	PEPFAR districts:	-- All --	Version:	▼ All
From:	2021 (Apr - Mar)	To:	2021 (Apr - Mar)	Carried Over:	▼ No		
Status Determination Role:	▼ All						

Close **Generate Report**

4. To generate the Aggregate and Facility Compliance report, follow the same procedure as above, just do not filter on the name of the facility. You can use the filters for 'Province' and 'District' if you want to generate reports for a specific province or district. The filter for period is set for the 2021/22 financial year, i.e. 2021 (Apr-Mar).